



**RISDA BINA SDN BHD**

Milikan Penuh RISDA (274967-K)

**PERMOHONAN PENDAFTARAN PERUNDING/KONTRAKTOR/PEMAJU**

*(Application to Register as Consultant/Contractor/Developer)*

**1.0 BUTIR-BUTIR SYARIKAT**

*(Company's Detail)*

|   |
|---|
| <b>1. NAMA SYARIKAT, ALAMAT, EMAIL, NO. TELEFON DAN FAX</b><br><i>(Company's Name, Address, Tel &amp; Fax Number)</i> |
|   |

|   |
|---|
| <b>2. BIDANG KERJA DAN PERKHIDMATAN YANG DIUTAMAKAN</b><br><i>(Principal Work Field &amp; Services)</i> |
|   |

**3. JENIS SYARIKAT** *(Tanda ✓ di tempat berkenaan)*

*(Type of Business - Tick where applicable)*

- I. Perseorangan *(Sole Proprietor)*
- II. Perkongsian *(Partnership)*
- III. Syarikat Sdn.Bhd. *(Private Limited Co.)*
- IV. Lain-lain *(Others)*

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|  |
|  |
|  |
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**4. Tarikh syarikat ditubuhkan atau diperbadankan :**

*(Date of Incorporated)*

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## **2.0 KEWANGAN**

*(Financial Information)*

### **2.1 STRUKTUR MODAL**

*(Capital Structure)*

I. **Modal dibenarkan** *(Authorised Capital)*

\_\_\_\_\_

II. **Modal Berbayar** *(Paid-up Capital)*

\_\_\_\_\_

III. **Modal Kerja** *(Working Capital)*

\_\_\_\_\_

### **2.2 KEMUDAHAN KEWANGAN**

*(Financial Facilities)*

| <b>Jenis Kredit</b><br><i>(Type of facility)</i> | <b>Institusi</b><br><i>(Institution)</i> | <b>Jumlah</b><br><i>(Amount)</i> |
|--|--|----------------------------------|
| 1. _____   | _____                                    | _____                            |
| 2. _____   | _____                                    | _____                            |

### **2.3 AKAUN SYARIKAT**

*(Company's Bank Account)*

| <b>Nama Bank</b><br><i>(Name of Bank)</i> | <b>Alamat</b><br><i>(Address)</i> | <b>No.Akaun</b><br><i>(Account No.)</i> |
|---|-----------------------------------|---|
| 1. _____                                  | _____                             | _____                                   |
| 2. _____                                  | _____                             | _____                                   |

### **2.4 PENYERTAAN EKUITI/MODAL BERBAYAR**

*(Participation in Equity/Paid-up Capital)*

1. **Bumiputera** \_\_\_\_\_ %

2. **Bukan Bumiputera** \_\_\_\_\_ %  
*(Non-bumiputera)*

3. **Bukan Warganegara Malaysia** \_\_\_\_\_ %  
*(Non-citizen of Malaysia)*

**2.5 Ahli Kongsi/ Pemegang Saham dan Jumlah /Peratus Saham yang dipegang oleh setiap individu**

*(Partners/Shareholders and their amount/share holding percentage)*

| <b>Nama</b><br><i>(Name)</i> | <b>No. K/P</b><br><i>(NRIC No.)</i> | <b>Bangsa</b><br><i>(Race)</i> | <b>Jumlah dan Peratus dalam Syarikat</b><br><i>(Amount &amp; Holding %)</i> |
|------------------------------|-------------------------------------|--------------------------------|---|
|                              |                                     |                                |   |

**2.6 Lembaga Pengarah**

*(Board of Directors)*

| <b>Nama</b><br><i>(Name)</i> | <b>No. K/P</b><br><i>(NRIC No.)</i> | <b>Bangsa</b><br><i>(Race)</i> | <b>Jumlah dan Peratus dalam Syarikat</b><br><i>(Amount &amp; Holding %)</i> |
|------------------------------|-------------------------------------|--------------------------------|---|
|                              |                                     |                                |   |

### 3.0 STRUKTUR PEKERJA

(Staff Structure)

#### 3.1 Bilangan Pekerja Tetap

(Number of Permanent Staff)

| Penyertaan<br>(Participation)               | Pengurusan<br>(Management) |                                 | Eksekutif<br>(Eksekutif) |                                 | Pekerja<br>Mahir<br>(Skill) | Perkeranian<br>(Clerical) | Pekerja<br>Am<br>(General) | Jumlah<br>(Total) |
|---|----------------------------|---------------------------------|--------------------------|---------------------------------|-----------------------------|---------------------------|----------------------------|-------------------|
|   | Ikhtisas<br>(Professional) | Pentadbiran<br>(Administration) | Teknikal<br>(Technical)  | Pentadbiran<br>(Administration) |                             |                           |                            |                   |
| Bumiputera                                  |                            |                                 |                          |                                 |                             |                           |                            |                   |
| Bukan<br>Bumiputera<br>(Non-<br>Bumiputera) |                            |                                 |                          |                                 |                             |                           |                            |                   |
| Warga Asing<br>(Foreigner)                  |                            |                                 |                          |                                 |                             |                           |                            |                   |

#### 3.2 Butir-butir Pekerja

(Detailed Staff)

| Nama<br>(Name) | Jawatan<br>(Position) | Kelulusan Akademik<br>(Academic Qualification) | No.KWSP<br>(EPF No.) |
|----------------|-----------------------|--|----------------------|
| 1. _____       | _____                 | _____  | _____                |
| 2. _____       | _____                 | _____  | _____                |
| 3. _____       | _____                 | _____  | _____                |
| 4. _____       | _____                 | _____  | _____                |
| 5. _____       | _____                 | _____  | _____                |
| 6. _____       | _____                 | _____  | _____                |
| 7. _____       | _____                 | _____  | _____                |
| 8. _____       | _____                 | _____  | _____                |
| 9. _____       | _____                 | _____  | _____                |
| 10. _____      | _____                 | _____  | _____                |

**4.0 KEMUDAHAN KILANG/BENGGEL/STOR**

*(Facilities : Factory/Workshop/Store)*

**1. Alamat Kilang/Bengkel/Stor**

*(Address of Factory/Workshop/Store)*

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**2. Keluasan persegi :** \_\_\_\_\_

*(Floor Area)*

**3. Jenis Pemilikan**

*(Type of ownership)*

**i. Milik sendiri (Own)**

**ii. Sewa (Rent)**

**4. Peralatan/Jentera/Kenderaan yang dimiliki/disewa oleh syarikat**

*Equipment/machinery/vehicle that are owned/rent by company)*

**i. Buatan, Model, Jenis & Kapasiti**

*(Made, Model, Type & Capacity)*

**ii. Tarikh Beli & Nombor Pendaftaran**

*(Date of purchase & registration no.)*

**5.0 PENGALAMAN KERJA/PEMBEKALAN**

*(Work/Supply Experiences)*

**Nyatakan kontrak/jualan diperolehi 2 tahun lepas**

*(State any contract/sales received for the past 2 years)*

| <b>Pelanggan</b><br><i>Client</i> | <b>Butiran Kontrak/Jualan</b><br><i>(Detail of contract/sales)</i> | <b>Tahun</b><br><i>(Year)</i> | <b>Jumlah</b><br><i>(Amount)</i> |
|-----------------------------------|--|-------------------------------|----------------------------------|
|                                   |  |                               |                                  |

**6.0 PENGAKUAN**

*(Declaration)*

Saya/Kami mengaku dan mengesahkan bahawa segala maklumat yang diberi adalah benar. Saya/Kami sedar dan memahami bahawa jika maklumat yang dikemukakan adalah palsu, maka permohonan saya/kami akan ditolak dan sebarang kelulusan yang telah diberikan akan dibatalkan.

Saya/Kami dengan ini memberikan kebenaran kepada pihak Risda Bina Sdn. Bhd. untuk mendapatkan apa-apa maklumat lanjut dari mana-mana agensi kerajaan, badan-badan professional yang berkaitan dan/atau dari bank /institusi kewangan pada bila-bila masa.

*I/We declare and confirm that the information given with this application are authentic. I/We are aware and understand that any information submitted found to be false shall cause my/our application to be rejected and any approval granted shall be revoked.*

*I/We hereby authorized Risda Bina Sdn. Bhd. to obtain any further information required from any government agencies, related professional bodies or my/our bank(s)/financial institution at any time.*

Tandatangan : \_\_\_\_\_  
*Signature*

Nama Penuh : \_\_\_\_\_  
*Full Name*

No. K/P : \_\_\_\_\_  
*I/C No.*

Jawatan : \_\_\_\_\_  
*Designation*

Tarikh : \_\_\_\_\_  
*Date*

